



# BICTON PRIMARY SCHOOL

## School Board Meeting Minutes

**24<sup>th</sup> May 2017**

1	<b>Meeting commenced:</b>	<p><b>Held in Conference Room</b> <b>6.30pm</b></p> <p>Present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Stephen Doherty</td> <td>Staff (Principal)</td> </tr> <tr> <td>Nick Emeljanow</td> <td>Chairperson</td> </tr> <tr> <td>Geoff Doig</td> <td>Parent</td> </tr> <tr> <td>Sue Simper</td> <td>Staff</td> </tr> <tr> <td>Anna Di Giorgio</td> <td>Staff</td> </tr> <tr> <td>David Creasy</td> <td>Parent</td> </tr> <tr> <td>Bianca Byrne</td> <td>Parent</td> </tr> <tr> <td>Chris Truscott</td> <td>Parent</td> </tr> <tr> <td>Dane Franklin</td> <td>Staff</td> </tr> <tr> <td>Susan O'Byrne</td> <td>Parent</td> </tr> <tr> <td>Margaret Irvine</td> <td>Parent</td> </tr> <tr> <td>Denise Neilson</td> <td>Parent</td> </tr> </table> <p><b>APOLOGIES:</b> Marie Protich (P&amp;C Representative) S. Doherty will ask for alternative rep from P&amp;C to attend when Marie Protich is not available.</p>	Stephen Doherty	Staff (Principal)	Nick Emeljanow	Chairperson	Geoff Doig	Parent	Sue Simper	Staff	Anna Di Giorgio	Staff	David Creasy	Parent	Bianca Byrne	Parent	Chris Truscott	Parent	Dane Franklin	Staff	Susan O'Byrne	Parent	Margaret Irvine	Parent	Denise Neilson	Parent	<b>ACTION/OUTCOME</b>
Stephen Doherty	Staff (Principal)																										
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2	<b>Welcome</b>	NE welcomed the group and new committee members. All members introduced themselves.																									
3	<b>Confirmation of Previous Minutes</b>	<p>Moved: CT</p> <p>Seconded: BB</p>	<b>Minutes accepted as true and correct</b>																								
4	<b>Business arising from previous meetings</b>																										
	A091116.9	Sustainability: CT to speak with SD re possible options around a sustainability activity for the school	<b>CT still in follow up</b>																								
	A050417.6	<p>Financials:</p> <p>SD went through financials</p> <p>Voluntary Contributions: Still \$2663 to come. Approx. 80% Budget 90% Statements gone home.</p> <p>Recommendations to email invoices to parents rather than handing out invoices in class. More information requested from P&amp;C about what their funds are spent on. School budget was endorsed after SD reviewed it with Board Members.</p>	<b>Action SD</b> <b>Action Closed</b>																								

5	<b>Correspondence In/Out</b>	Simon Birmingham letter informing us of our money allocation. We be distributed through the state education system and SD cautioned that the amount in the letter may not be the amount finally received by the school.	<b>Noted</b>
<b>Business</b>			
7.	<b>OECD Visit</b>	SD explained about the visit in which Bicton PS was involved because of Notre Dame University's success in the teaching program they offer combined with. Bicton PS. It was recognised that Bicton PS was visited because of our at thei4r successful involvement training with Notre Dame students. Recommendations made to promote, inform the community about the visit of OECD. Improvements to our website were recommended as well as newspaper activities.	<b>Action A24052017.7  Who will do the OECD publicity</b>
8	<b>2017 School Survey</b>	Focus Area: Action: Goal – updating the website ( address the need for greater promotion / communication) What's appropriate for CONNECT? What's appropriate for the website? Action: What would be the top 10 pieces / items to put on the website? A sub-group is recommended for this term.	<b>Action A24052017.8</b>
9	<b>Support Program</b>	Deputies – DF working with PP children SAER / TAGS DM working with Year 3 & 5 SAER / TAGS / Writing Year 1/2 – Teacher 2 days a week Education Assistants ( Mainstream and Special Needs ) Some money/time lost due to Special Needs students moving from area. Debbie Molynaux additional support for most of semester 1, she has now moved onto another school DF: Worked in STEM / Digital Technologies program, on Wednesdays Semester 1 Request for support from deputies for second semester has been sent out to teachers. Suggestions for parent volunteers to help out with supporting students in need of assistance.	
10	<b>On Entry Testing</b>	Overview Implementation – SD discusses in relation to the Business Plan. Identifies where children are 'at' so that their needs can be met. SD explained the testing and went through some of the data obtained from one of our pre primary students.	
11	<b>ICT</b>	Update / Coderdojo / Online Reports <ul style="list-style-type: none"> <li>• Two servers removed - not necessary</li> <li>• Website &amp; intranet new cloud posted</li> <li>• IO3 ipads to use across the school K-3 classes</li> <li>• ICT survey being undertaken by staff</li> <li>• ICT committee reviewing ICT in the school and addressing needs</li> <li>• Coderdojo very successful on a Thursday morning Yr 4-6 – 45-60 students participating approx.. 6 parents</li> </ul>	

		<p>helping out</p> <ul style="list-style-type: none"> <li>• Online reports can be used via email or connect – option available. Not available for this semester but could be considered for second semester</li> <li>• Consider CONNECT for fathers – separated / divorced from their family</li> </ul>	
13	<b>General Business</b>		
	<b>INNOVATIONS COMMITTEE REFORMED</b>	BB suggested / encouraged the reforming of the Innovation Committee. Needs to be reinstated. NE Confirmed that the committee was not a curriculum committee, or replacing any existing committees. A terms of reference was existing. SD has a copy.	<b>ACTION BB A25052017.13</b>
	<b>DRESS CODE</b>	Appropriate and functional footwear for vigorous activity recommended as the requirement. (Not concerned about shoe-laces colour). Dress Code changes to reflect.	
	<b>CANTEEN</b>	NE informed of proposal approved by the P&_ to add 4 new items to the canteen menu_ for this and next term. These are outsourced items by a supplier who is certified by Melville Council. The proposed menu has been approved by the WA School Canteen Association. The Board noted the new menu items would help good health outcomes.	<b>Noted</b>
	Meeting Closed 8.45pm	Next Meeting - Wednesday 16 <sup>th</sup> August 6.30pm – 8.30pm.	