



# BICTON PRIMARY SCHOOL

## School Board Meeting Minutes

16<sup>th</sup> August 2017

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| 1 | <b>Meeting commenced:</b>                      | <b>Held in Conference Room<br/>6.30pm</b><br><br>Present:<br>Stephen Doherty      Staff (Principal)<br>Nick Emeljanow      Chairperson<br>Sue Simper            Staff<br>Anna Di Giorgio      Staff<br>Marie Protich         P&C Representative<br>Chris Truscott        Parent<br>Dane Franklin         Staff<br>Susan O'Byrne        Parent<br>Margaret Irvine       Parent<br>Denise Neilson        Parent<br><br>**Donna Madden      Staff Rep to discuss Innovations<br><br><b>APOLOGIES:</b> Chris Truscott Parent | <b>ACTION/OUTCOME</b>  |
| 2 | <b>Welcome</b>                                 | NE welcomed the group. Meeting commenced at 6:35pm   |  |
| 3 | <b>Confirmation of Previous Minutes</b>        | Moved: SS<br>Seconded: MI<br>MI wanted it noted that P&C should not send reminders for Voluntary Contributions and that when registering on Connect it should be gender neutral.   | <b>Minutes accepted as true and correct</b>                      |
| 4 | <b>Business arising from previous meetings</b> |  |  |
|   | A091116.9                                      | Sustainability: See Connect Discussion points re: Grey Water project   | <b>CT to move Grey Water project for a possible 2018 project</b> |
|   | A050417.6                                      | Financials:<br>SD went through financials<br>Voluntary Contributions: Still \$2000 to come.<br>D1635 money being rolled over to 2018<br>C2405 IWB replacement with LED touchscreen which wasn't budgeted for. Budget is now in place for future replacements as required<br>School budget was endorsed after SD reviewed it with Board Members.  | <b>Action SD<br/>Action Closed</b>                               |

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| 5               | <b>Correspondence In/Out</b>            | Nil  |  |
| <b>Business</b> |   |  |  |
| 6.              | <b>Innovations</b>                      | Cultural Awareness – Donna Madden addressed the group about what the staff was doing in this area. DoE Aboriginal Cultural Standards Framework, Performance Management of staff in the AITSL standard 2.4 and the history at BPS. The proposal for 2018 is for Aboriginal Culture to be an area for innovation. This would follow on from links to the community and elders that were made in 2017. There is also strong links for ICT opportunities in this area. A handout was provided with suggestions about how this could be taken on and the developments that had taken place. |  |
| 7.              | <b>Innovations Committee</b>            | SD outlined the history of the Innovations Committee (IC) from 2015 when Science became a focus. He showed the Ease and Impact grid and how this lead to Sustainability being amalgamated into that committee.<br>Two people have expressed an interest in joining the IC and it is hoped that as awareness increases more people will join. Ideas were suggested.   | <b>School Board endorsed Cultural Awareness as an area for innovation in 2018</b>  |
| 8               | <b>Independent Public School Review</b> | This will take place in Week 1, October 11 <sup>th</sup> and 12 <sup>th</sup> . Snapshots of the process were provided by SD. A draft copy of the Self Reflection document was shared.<br>BPS will have some choice with what they will present to the DES Review Panel  |  |
| 9               | <b>A2505207.11</b>                      | DF explained what students and staff see when using the school website and then what parents would see. An overview of Connect was provided  | <b>Consideration of Connect uptake throughout entire school</b>  |
| 10              | <b>Communication Strategy</b>           | NE - In the Connect Library is the Stakeholder Engagement Plan 2017.<br>- Identified groups and wanted to ascertain what each group wanted to know. How is this done?<br>- Discussed how the BPS website appears and what else may be needed   | <b>Not validated at this point<br/>SO'B to take on role to promote BPS via media<br/>Continue looking at BPS website</b> |
| 11              | <b>General Business</b>                 |  |  |
|                 | <b>P&amp;C Projects</b>                 | MP shared what the funding priorities for P&C were:<br>- covered bike rack \$10 000 allocated. Quote for \$7500 and approx. \$800 for council approval   | <b>Noted</b>   |
|                 | <b>SCHOOL PARKING</b>                   | Refer to Connect notices   | <b>Noted</b>   |
|                 | <b>LIBRARY BOOK DONATIONS</b>           | CT suggested donation of books in good condition to school. Option of discussion to be carried out on Connect.   | <b>Noted</b>   |
|                 | <b>SCHOOL DRESS CODE</b>                | Need to have amendments made from previous minutes   | <b>Dress Code to be amended</b>  |

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|  | Meeting Closed<br>8.37pm | Next Meeting Tuesday 7 November 2017- <b>It will be an open meeting</b><br>6.30pm – 8.30pm. | <b>Confirm next meeting on Connect</b> |
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